



# Golden Isles Fiberarts Guild

P.O. Box 24111, St. Simons Island, GA 21522

## Bylaws

Created and Approved May 1989  
Amended March 6, 2000, Amended December 1, 2003  
Amended May 1, 2006, Amended February 6, 2017  
Amended May 2018, Amended December 2020  
Amended February 2024

### ARTICLE I

**The name of this organization shall be the Golden Isles Fiberarts Guild.**

### ARTICLE II

#### Purpose

The purpose of this organization shall be to promote fiberarts and provide resources and educational opportunities to members and the community.

### ARTICLE III

#### Membership

- SECTION 1** All persons interested in the purpose of the Guild, willing to attend the regular meetings and to foster the development of its various projects are eligible for membership.
- SECTION 2** The same person may attend Guild meetings as a guest not more than twice in one organization year.
- SECTION 3** Within the Guild there may be subgroups of special interests in which members are encouraged to participate.

### ARTICLE IV

#### Dues

- SECTION 1** Members shall pay annual dues as established by the Executive Board and to be collected by the Treasurer.
- SECTION 2** New members joining after March first will be in good standing until May of the following year. Dues are payable at the meeting in May. Those whose dues remain unpaid after the November meeting shall be considered to have resigned and will be removed from the membership directory.
- SECTION 3** Guild members may vote to charge themselves extra assessments to provide for payment of speakers and workshop leaders for special programs that cannot be provided for by the membership dues.
- SECTION 4** Non-members may attend workshops for an increased price of 10% (but not less than \$1.00).

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## ARTICLE V

### Officers

- SECTION 1** The officers of the Guild shall be a Chairman, Vice Chairman, Secretary and Treasurer. These officers shall be elected at the April meeting and take office immediately following the last spring meeting.
- SECTION 2** The term of office shall be for one year. Each officer may be re-elected for a second term, but no officer shall serve more than two consecutive terms in any one office.
- SECTION 3** Vacancies occurring in office shall be filled by the Executive Board with the exception of the Chairman, which vacancy shall be filled automatically by the Vice Chairman.
- SECTION 4** The Chairman shall: a) preside at all meetings of the Guild and the Executive Board; b) be an ex-officio member of all committees except the Nominating Committee; c) write a brief message for each issue of the newsletter; d) field requests for information and assistance from individuals and community organizations and refer them to appropriate Guild members; and, e) appoint the Chairman of the Nominating Committee for the following year's officers. f) oversee the Publicity and Marketing Committee.
- SECTION 5** The Vice Chairman shall: a) preside in the absence of the Chairman, and b) oversee the Program Committee.
- SECTION 6** The Secretary shall: a) keep the minutes of all meetings; b) be sure that someone takes the Secretary's place in the event that the Secretary must miss a meeting; c) provide a copy of the minutes of the Guild meeting to the Newsletter Editor for the publication in the next newsletter; and, d) provide copies of the minutes of the Guild to the Chairman and minutes of the Executive Board meetings to the Chairman and Board members. e) oversee the Archivist and Hospitality Committees.
- SECTION 7** The Treasurer shall: a) receive and disburse all monies, and will pay unusual expenses upon the approval of the Chairman; b) reimburse member expenses for Guild activities as approved; c) maintain bank account statements and expense records and give a financial report at each Guild and Executive Board meeting; d) receive all new and renewal dues; and maintain an accurate list of all current members of the Guild; e) coordinate with the Newsletter Editor and Webmaster the names of new and/or retiring members.

## ARTICLE VI

### Committees

- SECTION 1** The Standing Committees of the Guild shall be the following: Program (Section 2, below), Publicity and Marketing Committee (Section 3, below), and Nominating (Article VII, Section 1).
- SECTION 2** The Program Committee shall: a) report to the Guild Vice Chairman; b) implement programs for the Guild meeting year; and c) provide the program schedule to the Guild Chairman, Newsletter Editor and Publicity and Marketing Chairman.
- SECTION 3** The Publicity and Marketing Committee shall: a) consist of the Newsletter Editor, the Webmaster and other members appointed as needed.

**ARTICLE VII**  
**Nominations and Elections**

- SECTION 1** The Nominating Committee shall consist of three members: one member appointed by the Guild Chairman and one member by the Executive Board, both of these appointments to be made before the February meeting. A third member to be nominated and elected by the members present at the February meeting. The member appointed by the Guild Chairman shall act as chairman.
- SECTION 2** The Nominating Committee shall present a slate of candidates for the offices of Guild Chairman, Vice Chairman, Secretary and Treasurer at the March meeting. Nominations may also be taken from the floor before the election in April.
- SECTION 3** No member may have more than one vote, and no voting by proxy is allowed.

**ARTICLE VIII**  
**Meetings**

- SECTION 1** The regular meetings shall be held on the first Monday of each month from October through May unless otherwise indicated.
- SECTION 2** The election of officers shall be held in April.
- SECTION 3** Twenty-five percent (25%) of Guild members shall constitute a quorum at any regular meeting.

**ARTICLE IX**  
**Executive Board**

- SECTION 1** The elected officers of the Guild, Standing Committee Chairs and Immediate Past President shall constitute the Executive Board.
- SECTION 2** The Executive Board shall meet twice yearly to conduct the business of the Guild, or on call by the Guild Chairman, or any two members of the Board, for the consideration of special matters between regular Guild meetings. Meetings of the Executive Board shall be conducted in person or by participation in electronic meetings.
- SECTION 3** The Executive Board shall: a) Establish policy and direction for the Guild and review/revise the Standing Rules as needed;  
b) Delegate operations to the designated committees and appointments while retaining oversight of all activities of the Guild;  
c) Establish dues and fees;  
d) Elect Committee Chairs and other appointees such as Webmaster, Hospitality, Newsletter Editor, Archivist and others as needed.
- SECTION 4** Four members of the Board shall constitute a quorum for the Executive Board meetings.
- SECTION 5** No member may have more than one vote, and no voting by proxy is allowed.

**ARTICLE X**  
**Parliamentary Authority**

The rules contained in "Roberts Rules of Order Newly Revised" shall govern the proceedings of this Guild in all cases not covered by these bylaws.

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### **ARTICLE XI** **Amendments**

These bylaws may be altered, amended or repealed in whole or in part at any regular or special meeting of the Guild by a two-thirds vote of the members present and voting, providing the action proposed to be taken shall have been published in the newsletter prior to the meeting.

### **ARTICLE XII** **Dissolution**

Upon dissolution of the Guild, the officers shall, after paying or making provision for the payment of all of the liabilities of the Guild, dispose of all of the assets of the Guild to a non-profit organization chosen by the Executive Board.